

GUIDELINES FOR MAKING THE VIDEO

April, 15 2020

Location: Someplace **quiet!** Away from other people, wind, rain, and animals that make noise.
Someplace **well-lit.** The face of the speaker must be clearly recognizable by the community.

Format/style: “Monologue” style: one person speaks directly to the camera.

Length: No longer than **3 minutes.**

Content: A **clear, in-focus image. Loud and clear audio** communicating the information detailed in the script, **nothing more.**

Tools you’ll need:

1. A smartphone that has plenty of battery life.
2. A stable surface to position the smartphone on, **at about eye-level.**

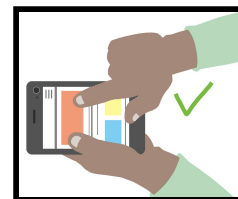
You can use books, mugs or stones to make your phone stand still while recording



****Use the built-in camera app on your phone.**
Please **do NOT use WhatsApp** to record the video.

GREAT VIDEO CHECKLIST

- Use the camera **on the back of the phone**, not the front-facing selfie camera.
- Your smartphone is **oriented horizontally**
- You are in the picture** and clearly visible.
- Turn off notifications (SILENT)**, or simply **turn on airplane mode.**
- You can hear yourself clearly** (no wind or background noises)
- You are not standing in front of a bright light** (this will make you look very dark and hard to see)



Once you have your final (best) sound recording,
send ONLY this file to your assigned Coordinator.
PLEASE DO NOT SHARE THE FILE WITH ANYONE ELSE
UNTIL IT IS FINALIZED BY THE TECHNICAL TEAM